

| | | | APPENDIX C - EVALUATION CRITERIA | Section Weight | Question Weight |
|-------------|----------------------------|--|---|----------------|-----------------|
| 1.00 | Introduction Letter | | | 0.500 | 0.500 |
| 2.00 | Corporate Strength | | | 18.500 | 18.500 |
| 2.10 | | | Legal Company Name (Head Office) | | 0.000 |
| 2.20 | | | Legal Company Name (Local Office) | | 0.000 |
| 2.30 | | | Previous Experience providing the services as contemplated for this contract | | 3.000 |
| 2.40 | | | How long has the company been performing the services as required in this contract in Canada | | 1.000 |
| 2.50 | | | Is hazardous waste removal and disposal services your company's primary business | | 0.500 |
| 2.60 | | | Provide the number of employees proposed to service this contract, the type of work to be performed, and their length of employment providing this service | | 0.500 |
| 2.70 | | | Regular business hours of operation | | 0.000 |
| | | | After hours service capabilities | | 5.000 |
| 2.80 | | | Does your company employ its own drivers, if no explain | | 2.500 |
| 2.90 | | | Is your company unionized, if yes, state term of contract | | 0.000 |
| 2.10 | | | Describe the fleet and equipment that would service this contract, include age and replacement program | | 6.000 |
| 2.11 | | | It is the intent of the Board to seek to verify the financial viability of the Proponent(s). Provide a financial overview of your company and enclose the latest annual report and audited financial statements, if available | | 0.000 |
| 3.00 | References | | | 8.500 | 8.500 |
| 3.10 | | | | | 5.000 |
| 3.20 | | | | | 2.500 |
| 3.30 | | | | | 1.000 |
| 3.40 | | | | | 0.500 |
| 4.00 | Customer Support | | | 4.500 | 4.500 |
| 4.10 | | | Provide WCB registration number | | 0.000 |
| 4.20 | | | Has your company had unsuccessful litigation or legal disputes due to non-compliance. If yes provide details | | 1.000 |
| 4.30 | | | The Board requires that a Contract Manager be assigned to the Contract who will work with the Board to ensure knowledgeable and proactive management of the Contract. The Contract Manager must be experienced in dealing with numerous issues related to the Hazardous Waste Removal and Disposal Services including, but not limited to, dealing with any other concerns as they may arise. | | 0.000 |
| 4.30 | i | | Profile of Contract Manager | | 2.000 |
| 4.30 | ii | | Other duties of Contract Manager | | 0.500 |
| 4.30 | iii | | Accessibility of this Contract manager | | 1.000 |
| 5.00 | Staff and Training | | | 5.000 | 5.000 |
| 5.10 | i | | Identify who trains the service staff and provide their resumes' | | 1.000 |
| 5.10 | ii | | Provide information of the type and frequency of training and how this is tracked | | 1.000 |
| 5.20 | | | Outline all staff evaluation programs that your company uses and detail how the evaluations are done and how often. Describe what happens in the case of a poor evaluation | | 1.000 |
| 5.30 | | | Disclose any pending or current labour negotiation or labour disputes | | 2.000 |

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| 6.00 | Technology/Specifications/Service/Qualitiy | | | 24.000 | 24.000 |
| 6.10 | | | Are you able to provide all services and comply with the scope of work and current requirements as detailed in Appendix A. If no, indicate what you cannot provide and why | | 5.000 |
| 6.20 | | | Describe the VSB's responsibilities that would contribute to the successful delivery of your services as quoted. | | 1.000 |
| 6.30 | | | Describe any particular barriers that your Company has encountered with previous contracts and the remedial action used to eliminate them | | 0.500 |
| 6.40 | | | Will you be subcontracting any of your services? | | 0.500 |
| 6.40 | 1 | | Provide the subcontractor(s) company name | | |
| 6.40 | 2 | | How long have you been working with this company? | | |
| 6.40 | 3 | | What portion of the service will be subcontracted to the company? | | |
| 6.50 | | | Does your company offer any quality or service guarantees provide details | | 2.000 |
| 6.60 | | | Do you expect in-service training will be required by our school staff, if so how many hours would be required, and will this be included in the cost of the contract | | 1.000 |
| 6.70 | | | Does your company accept ownership of any and all hazardous waste upon pick up from the Vancouver School Board's schools and sites? Yes ___ No ___ if no, explain | | 2.000 |
| 6.80 | | | What waste disposal sites(s) does your company use as your regular deposit site? Provide company name and location. If access to this site is not available do you have an alternative site? Yes ___ No ___ provide details | | 0.00 |
| 6.90 | | | Has your company ever been in a non-compliance status to any of British Columbia's Environmental Laws and Government regulations? Yes ___ No ___ if yes, provide explanation? | | 3.000 |
| 6.10 | | | Do you recycle any of the hazardous waste collected? Yes ___ No ___ If yes, provide details of all recycling programs you are currently implementing and indicate how the Vancouver School Board would benefit from these programs | | 2.000 |
| 6.11 | | | Is there a rebate on any hazardous waste recycled material, and would this amount be returned to the Vancouver School Board? Yes ___ No ___ If yes, please provide details | | 0.500 |
| 6.12 | | | Are you able to accommodate non-scheduled requirements? Yes ___ No ___ If yes: | | 2.000 |
| | a | | State any charges associated with this service | | |
| | b | | Indicate lead time required | | |
| | c | | What would the VSB have to do in order to arrange a non-scheduled pick up? | | 1.500 |
| 6.13 | | | Have we missed any question you would have asked if you were the Vancouver School Board? Please list and answer. | | 3.000 |
| | | | | | |
| 7.00 | Invoicing | | | 1.500 | 1.500 |
| 7.10 | | | Outline the invoicing processes your company currently has in place that would be suitable for what is requested in this RFP. | | 0.500 |
| 7.20 | | | Enclose a sample invoice showing your billing methods | | 1.000 |
| 7.30 | | | What types of reports are you able to provide to VSB? Are these available in paper or electronic format? Provide details | | 0.000 |
| | | | | | |
| 8.00 | Pricing | | | 27.000 | 27.000 |
| 8.10 | a | | Pricing – Appendix B, Schedule 1, Section One (Hourly Rates) | | 3.000 |
| | b | | Pricing - Section Two (High Volume Items) | | 10.000 |
| | c | | Pricing - Section 3 (Low Volume Items) | | 5.000 |
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